



Saint John of God Community Services Liffey Services

Job Description

Post:	Senior Social Work Practitioner
Location:	St John of God Community Services clg., Liffey Services or any other location attached to the Service.
Responsible to:	Regional Director
Reporting to:	Social Work Team Leader or a person designated by him/her

Hospitality, Compassion, Respect

Person Specification:

Qualifications:

- National Qualification in Social Work or hold a qualification which has been accredited by the National Social Work Qualifications Board.
- CORU registered

Experience:

- Minimum 2 years post qualification experience.
- Experience working in the Intellectual Disability sector

Essential:

- Clean Full driving licence and own transport essential.

Duties & Responsibility:

- To work as part of the interdisciplinary and trans-disciplinary team providing services to adults with intellectual disabilities and their families.
- To provide a range of Social Work assessments and ongoing service to adults and families attending the services.
- To conduct social assessments and complete social work reports.
- To undertake the role of Designated Officer under the **SAFEGUARDING VULNERABLE PERSONS AT RISK OF ABUSE NATIONAL POLICY & PROCEDURES 2014 AND UNDERTAKE ALL RESPONSIBILITY ASSOCIATED WITH THE ROLE.**
- To undertake short and longer term social work support on an individual group and family basis with special emphasis on disability related issues.
- To provide on-going social work support to designated families on an individual and group basis.
- Attend family, team and other external meetings as required.
- To support and provide Safeguarding Vulnerable Adult awareness and training to employees within St John of God Liffey Services.
- To provide training to parents as determined by the teams.
- To participate in the evaluation of the service and in research initiatives.
- Maintain statistical records.
- To monitor and keep up-to-date with developments in Social Work intervention, including attending training courses and participating in research.
- To take responsibility for contributing to policy development within the service area.
- To develop and maintain good working relationships with personnel from other agencies so as to promote a seamless service to service users and families.
- To maintain quality standards and participate in quality developments.
- Accountable for the effective management of and for work performance of staff assigned.
- Responsible for induction of newly appointed staff.
- Accountable for ensuring the maintenance of good staff relations with staff assigned and other disciplines.
- Accountable for managing social work service in accordance with approved management policy and procedures.
- Any other duties which may be assigned by the Social Work Team Leader.
- Carrying out all other duties relevant to the role as may be required from time to time.

CONFIDENTIALITY

Ensure confidentiality is kept as a priority and information is disseminated through the appropriate channels on a need to know basis.

In the course of your employment you may have access to or hear information concerning the medical or personal affairs of service users and/or staff or other Centre/Service business. Such records and information are strictly confidential and unless acting on the instructions of an authorised officer, on no account must information concerning staff or clients or other Centre business be divulged or discussed except in the performance of normal duty. In addition, records must never be left in such a manner that unauthorised persons can obtain access to them and must be kept in safe custody when no longer required.

This job description will be subject to review in the light of experience and/or changing circumstances and will include other duties appropriate to the post as may be determined by the Regional Director.