



Saint John of God Community Services Liffey Services

Job Description

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| Post: | Staff Nurse – Day Services |
| Location: | Saint John of God Community Services Ltd., Liffey Services, or any other location associated with the Region. |
| Responsible to: | Regional Director |
| Reporting to: | Programme Manager/Co Ordinator/Supervisor |

Hospitality, Compassion, Excellence, Justice, Respect

Person Specification:

Qualifications:

- Be on the current register as maintained by An Bord Altranais and preferably possess the RNID or RGN qualification.

Experience:

- Commitment to delivery through a person centred/directed approach
- Experience as a registered nurse working with people with an intellectual disability desirable
- Excellent communication skills both written and verbal.
- Knowledge and understanding of HIQA Standards & any other relevant legislative requirements under the Health Act 2007.
- Flexible in all aspects of work
- Full clean driving licence essential
- An understanding of the values and ethos of the organisation and a commitment to implementing these.

Role and Responsibilities:

The Staff nurse will: Ensure the development and implementation of quality systems primarily using the Personal Outcomes Measure so that a service of the highest quality is provided to service users and their families.

Client Welfare:

- Participate in and promote personal outcome measures.
- Ensure that the highest possible standards of care, education and training are maintained in keeping with the values of the Hospitaller Order of St. John of God. These values include hospitality, compassion, respect, justice and excellence.
- Assist in the development, implementation of a range of client programmes aimed at improving quality of life. "Quality of Life" embraces personal choice, relationships, personal development, integration and participation in community life also goals on individual programme plans.
- Participate in the on-going development, implementation and evaluation of programmes through the implementation of appropriate procedures and practices to ensure delivery of the highest quality and standard of service.
- Report immediately all alleged incidents of NAI to supervisor or designated person for NAI.
- Report to the Clinical Nurse Manager, or in his/ her absence to the Programme Manager, all accidents and incidents involving Service Users and staff.
- Motivate and co-ordinate room staff so that programmes are delivered in a timely and efficient manner.
- Promote self-advocacy and to act as advocate for clients in your area.
- Keep abreast of developments in the field of intellectual disabilities with particular emphasis on education and training of people with moderate, severe and profound intellectual disability.
- Liaise with the Pastoral Care Department in matters concerning the pastoral needs of clients.
- Be aware of goals set in clients individual Programme Plan and to include them when devising programmes.
- Maintain custody of all medical preparations including controlled drugs and ensuring the safe administration of medical preparations in accordance with the Guidance to Nurses and Midwives on the Administration of Medical Preparations 2000 (An Bord Altranais).

Communication:

- To provide clients with all available opportunities to communicate.
- To ensure that individuals and their families are involved in any decision-making relative to them.
- To maintain and promote effective communication between room staff and the overall service.
- To liaise with the Clinical Nurse Manager II in matters concerning both the direct provision of services and also concerning the effective provision of support services.
- To keep the supervisor informed of all matters, which impact directly or indirectly on the client's quality of life.
- To report any irregularities you may observe.
- To participate in local committees and working groups as requested.
- To ensure that all departmental reports and Centre records are confidential to the Service and to maintain confidentiality in respect of matters which come to your knowledge in the course of your official duties.
- To report to your immediate Supervisor without reasonable delay, any defects in equipment or system of work which might endanger safety, health or welfare, of which he/she becomes aware.

CONFIDENTIALITY

Ensure confidentiality is kept as a priority and information is disseminated through the appropriate channels on a need to know basis.

In the course of your employment you may have access to or hear information concerning the medical or personal affairs of service users and/or staff or other Centre/Service business. Such records and information are strictly confidential and unless acting on the instructions of an authorised officer, on no account must information concerning staff or clients or other Centre business be divulged or discussed except in the performance of normal duty. In addition, records must never be left in such a manner that unauthorised persons can obtain access to them and must be kept in safe custody when no longer required.

This job description will be subject to review in the light of experience and/or changing circumstances and will include other duties appropriate to the post as may be determined by the Regional Director.